



Buffalo Prep

Teacher Recommendation Form

Student Name: _____

Current Grade Level: _____

School: _____

Please note that all recommendations are confidential. They will be reviewed by the Program Director and Admissions Team. They will not be shared with the student or his/her parents or guardians.

Academic and Personal Characteristics

Please use an X or check mark to note your evaluation of the candidate based on the following characteristics.

	Excellent	Good	Average	Below Average	No Basis for Judgment
Academic potential					
Acceptance of constructive criticism					
Attitude					
Concern for others					
Conduct					
Confidence					
Cooperation					
Creativity					
Curiosity					
Effort					
Focus					
Independence					
Integrity					
Leadership					
Maturity					
Motivation					
Organization					
Participation					
Perseverance					
Responsibility					
Willingness to seek help					

Recommenders may answer the questions below in the space provided or in a letter of recommendation. We ask that all questions are answered thoroughly; please provide any relevant details or examples.

General Questions

How long and in what capacity have you known the candidate?

What are the first three words that come to mind to describe the candidate?

Please describe the quality of the candidate's academic work, in regard to preparation (on a day-to-day basis), the timeliness of his/her work, and the effort and commitment demonstrated through his/her work.

Please tell us any additional information you think we should know about the candidate's academic performance, intellectual ability/potential, and personal qualities. You may also use this space to elaborate on any strengths and/or weaknesses demonstrated by the candidate.

Thank you for your assessment of the candidate. We greatly appreciate your time and attention. Your participation is an essential part of our review and selection process.

May we contact you for additional information? Yes No

Name of Recommender: _____

Position: _____

E-mail: _____

Phone: _____

Signature: _____

Date: _____

Please send to: Buffalo Prep, 18 Acheson Annex, University at Buffalo, Buffalo, NY, 14214 or by fax: 716.829.2735.